



Eton Dorney School Independent Therapeutic School RISK ASSESSMENT

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| DATE OF RISK ASSESSMENT: 20 th April 2020 | NAME: Ludivine Parmentier |
| DIRECTORATE: EDUCATION | SITE/LOCATION: Eton Dorney School Independent Therapeutic School, Lake End Road, Dorney, Bucks, SL4 6QS |

Background giving rise to this assessment: Coronavirus (COVID-19) Spread and Government Advice

| ACTIVITY/LOCATION/ SITUATION | HAZARD/RISK | ACTION REQUIRED | BY WHOM | DATE COMPLETED |
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| Eton Dorney School Independent Therapeutic School, Lake End Road, Dorney, Bucks, SL4 6QS | <ul style="list-style-type: none"> Risk of coronavirus infection spreading to children and staff at school | <ul style="list-style-type: none"> Headteacher to regularly check the latest government advice for schools and to ensure the advice is shared and followed. See latest advice attached. Teachers share key information about hygiene daily. HT to remind children in classes. Resources are 'Catch it, Bin it, Kill it' poster and handwashing video https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ and explain posters via IWBs: https://www.who.int/gpsc/5may/How_To_HandWash_Poster.pdf?ua=1 https://www.who.int/gpsc/5may/How_To_HandRub_Poster.pdf?ua=1 <p>Pupils, students, staff and visitors should wash their hands:</p> <ul style="list-style-type: none"> before leaving home on arrival at school after using the toilet after breaks and sporting activities before food preparation before eating any food, including snacks before leaving school <p>Soap and water are more effective than using sanitisers</p> | Headteacher (LP) | 2 nd April 2020 |

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| | <ul style="list-style-type: none"> Risk of coronavirus infection spreading to children and staff at school | <ul style="list-style-type: none"> Children and adults are advised to cover their mouth and nose with a disposable tissue when they cough or sneeze and put the tissue in the bin. If no bin is available, they should put the tissue into their pocket or up their sleeve for disposing of later. If you don't have any tissues available, they should cough and sneeze into the crook of their elbow. Instillation of more hand sanitisers around the entrances and exits Order more sanitising gels and boxes of tissues. All staff and pupils to wash their hands upon entry and exit to school. clean and disinfect frequently touched objects and surfaces in the school 3 times per day, daily. | <p>HT, Teachers and support staff</p> <p>Maintenance Team Admin</p> | <p>On going</p> <p>20.04.2020 20.04.2020</p> |
| | <ul style="list-style-type: none"> Managing Risk Premises | <ul style="list-style-type: none"> Follow all hygiene practices as set out by health England All pupils and staff to wash hands upon entry to school and prior to leaving the school. All staff and pupils to have their temperature taken by first aider upon arrival to school. All Data to be collected and recorded onto temperature list. Parents to drop children off at school and not to enter the premises. | Admin/ First aider | 20.4.2020 |
| | <ul style="list-style-type: none"> Social distancing in school | <ul style="list-style-type: none"> Classes have been grouped into 2 small groups and both are relocated into larger classes to minimise traffic and ensure social distancing measures. Staff and pupils to remain distant to 2 meters apart throughout Corridors to be kept clear and use a one in out system to avoid any close contact between staff and pupil contact. Social distancing to be used throughout the school to include in classrooms and outside play areas. | All staff | 20.4.2020 |

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| | <ul style="list-style-type: none"> Child/Adult is unwell, and it is believed that they have been exposed to COVID-19. | <ul style="list-style-type: none"> Call NHS 111 and parent/care (if child) or relative (if adult) and explain reasons for suspicions of exposure and ask for the parent to come to school. Call 999 if they are seriously ill or injured or their life is at risk. Child/ Adult is sent to main school office and will be seated in the Medical Room. Explain to them that they are safe and that you will close the door – make sure the blinds are up, so that they can be monitored, and the window is open for ventilation. They should avoid touching people, surfaces and objects and be advised to cover their mouth and nose with a disposable tissue when they cough or sneeze and put the tissue in the bin. If no bin is available, they should put the tissue into their pocket or up their sleeve for disposing of later. If you don't have any tissues available, they should cough and sneeze into the crook of their elbow. If they need to go to the bathroom whilst waiting for medical assistance, they should use the public toilet by the main school office. The Medical Room and the public toilet will need to be cleaned once they have left. | HT, Teachers and support staff. | If necessary and ASAP |
| | <ul style="list-style-type: none"> A case of COVID-19 (pupil or school adult) is suspected at our settings. | <ul style="list-style-type: none"> No restrictions or special control measures are required while laboratory test results for COVID-19 are awaited. No need to close the setting or send other learners or staff home. | HT | If necessary and ASAP |

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| | <ul style="list-style-type: none"> A case of COVID-19 (pupil or school adult) is confirmed at our settings. | <ul style="list-style-type: none"> Contact with the local Public Health England Protection Team and HR will be made to discuss the case, identify people who have been in contact with them and to advise on any actions or precautions that should be taken. The Health Protection Team will also be in contact with the patient directly to advise on isolation and identifying other contacts and will be in touch with any contacts of the patient to provide them with appropriate advice. Advice on cleaning of communal areas such as classrooms, changing rooms and toilets will be given by the Health Protection Team. If there is a confirmed case, a risk assessment will be undertaken by the educational establishment with advice from HR. In most cases, closure of the childcare or education setting will be unnecessary, but this will be a local decision based on various factors such as establishment size and pupil mixing. | <p>HT</p> <p>HT</p> <p>HT</p> | <p>If necessary and ASAP</p> <p>If necessary and ASAP</p> <p>If necessary and ASAP</p> |
| <p>Eton Dorney School Independent Therapeutic School, Lake End Road, Dorney, Bucks, SL4 6QS</p> | <ul style="list-style-type: none"> Pupils are missing education and falling behind in their learning. | <ul style="list-style-type: none"> Teaching staff will provide learning activities for pupils and upload them to a new folder called "Learning Activities" on the school website and use online learning platform 'Zoom' to provide education. | <p>Teachers</p> | <p>If necessary</p> |

Further information can be found at:

<https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/guidance-to-educational-settings-about-covid-19>

On 2nd March 2020 the DfE launched a new helpline:

Phone: 0800 046 8687

Email: DfE.coronavirushelpline@education.gov.uk

Opening hours: 8am to 6pm (Monday to Friday)

No school should close in response to a suspected (or confirmed) COVID-19 case unless directed to do so by Public Health England.



Signed by: Ludivine Parmentier – Headteacher

Date 02.04.2020